LJ & SLJ PROFESSIONAL DEVELOPMENT

A Smarter Way to Train Your Team

COURSE CREDIT PACKAGES

Turn one budget approval into a year's worth of staff training.

What you decide now
Your package size and budget.

What you decide later
Which courses, which staff members, and when to enroll them.

Choose courses as needs arise
You don't need to decide today who will take what.

Use credits across your team
One credit covers one course seat. Use them across staff and courses as needs change.

Lock in a lower per-credit rate
The more credits you purchase, the more you save.

We make it easy to manage
Use your booking code online or send us the enrollment details. We track usage and send balance updates.

INVESTMENT	COURSE CREDITS	PER CREDIT	BONUS LIGHTNING LEARNING SEATS
$5,000	**25**	**$200**	**5**
$10,000	**60**	**$166.67**	**10**
$20,000	**135**	**$148.15**	**20**

These are our most popular packages. Contact us about customized options.

HOW IT WORKS

1. Choose a credit package.
2. Use credits for eligible courses as needs arise.
3. Train the right staff at the right time.

USE CREDITS FOR:

New-hire onboarding • Leadership development • Frontline service & safety • Individual staff goals

Questions or ready for a quote?

groupsales@libraryjournal.com
course.libraryjournal.com

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WHAT HAPPENS NEXT

From payment to monthly reporting, we keep the process simple.

1 

YOUR PACKAGE IS ACTIVATED

Your account is activated as soon as payment is received.

2 

YOU RECEIVE YOUR BOOKING CODE

We'll send your booking code, package dates, and a quick-start guide.

3 

YOU START USING YOUR CREDITS

Register online, share the code with staff, or send us the enrollment details and let us handle it.

4 

WE KEEP TRACK OF YOUR USAGE

We monitor usage and send a balance report each month.

HOW CREDITS WORK

- One credit = one seat in one course.
- Credits can be used across staff members, departments, branches, or member libraries.
- One person may use multiple credits.
- Each course within a bundle or certification series uses one credit.
- Bonus Lightning Learning seats are separate and may be used only for eligible **Lightning Learning** sessions.

THREE WAYS TO REGISTER

LET US HANDLE IT

Email course-support@libraryjournal.com with your booking code, course name and session date, and the full name and email address of each attendee. We'll take care of the registrations for you.

ASSIGN COURSE LICENSES YOURSELF

Add course seats to your cart, enter your booking code in the Promo Code field, complete the $0 checkout, then assign course licenses through My Account.

HAVE STAFF SELF-REGISTER

Share the booking code with staff members. They can use it at checkout and will be enrolled directly in the course.

IMPORTANT DETAILS

- Unused credits expire on the date listed in your agreement and do not roll over.
- Credits may be used for courses available to start immediately or scheduled to begin on or before that date.
- Courses scheduled to begin after that date are not eligible, even if registration is already open.
- Participants may finish their courses after that date. Once registered, they receive the full standard course access period.

Registration help
course-support@libraryjournal.com

Package questions, renewals, or additional credits
groupsales@libraryjournal.com

Browse courses
course.libraryjournal.com